










A white electric car is shown from the rear, parked at a charging station. The car is connected to a black charging station mounted on a grey metal wall. The license plate reads 'STA W 3332'. The background features a modern building with grey vertical siding and a concrete wall, with some greenery and trees visible.

# Webasto ChargeConnect App Quick Start Guide - EN



# Step by step guide to use WCC App

-  WCC Registration
-  Overview and navigation of the App
-  Adding a charging station
-  Managing the charging stations
-  Firmware Update & Charger Settings
-  Group management
-  Start/Stop of charging sessions
-  Adding an authorization tag
-  Charging Session Costs
-  Overview of previous charging sessions
-  Logbook



# WCC Registration

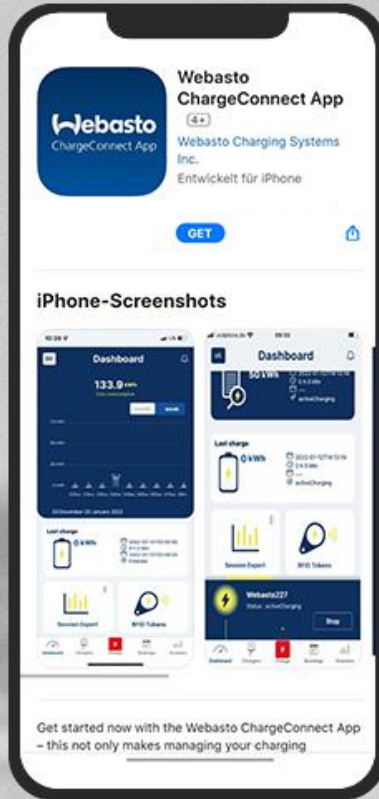
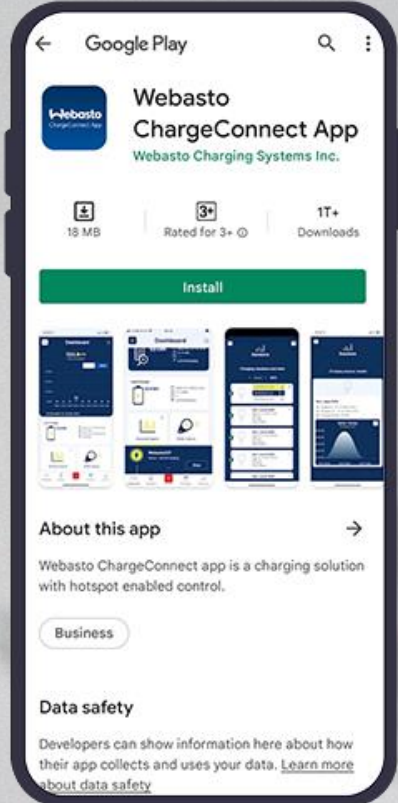


STA W 3332



# WCC App Registration

## 1. Download Webasto ChargeConnect App



Open *Google Play Store* or *Apple App Store* and search for **Webasto ChargeConnect App**.

Select the app and download it to your smartphone.

Once this step is completed, open the app and start the setup.



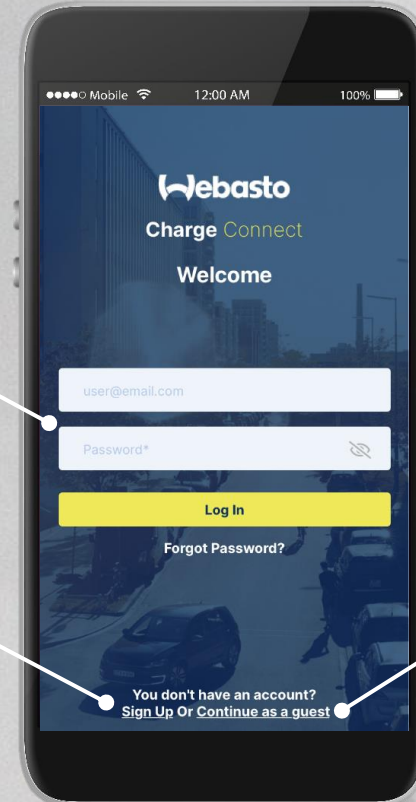
# WCC App Registration

## 2. Landing page & login



You are **already registered** at Webasto ChargeConnect?  
Enter your login data and start right away!

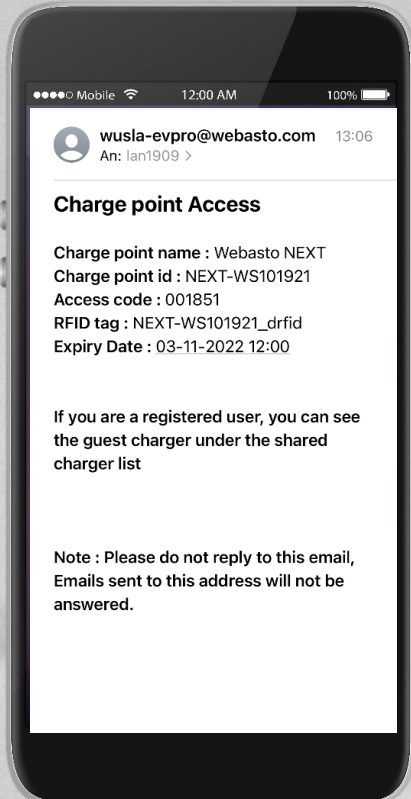
New at Webasto ChargeConnect?  
**Create an account** and control your charging.



Only a **guest** at the Webasto Wallbox?  
Continue here.

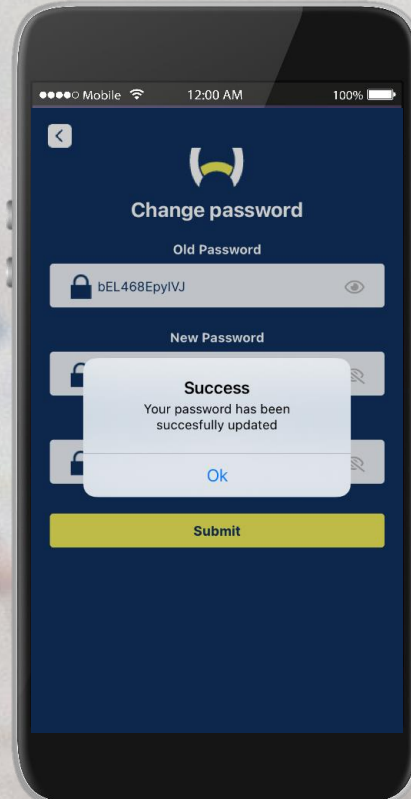
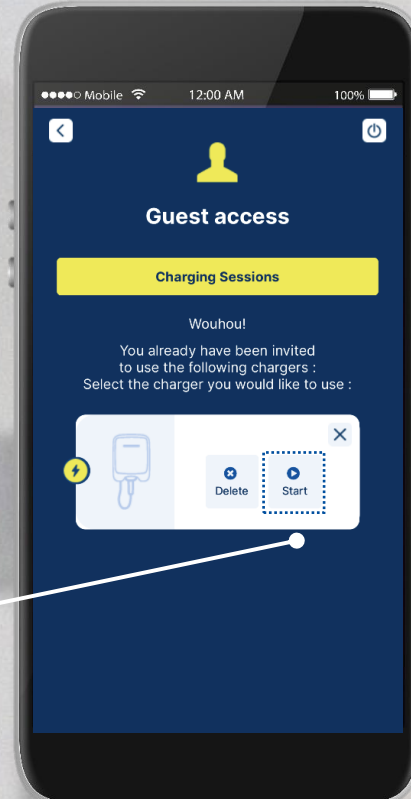
# WCC App Registration

## 3. Creating a Guest User



Enter **your email address** on which **you got invited** by the owner of the charging station

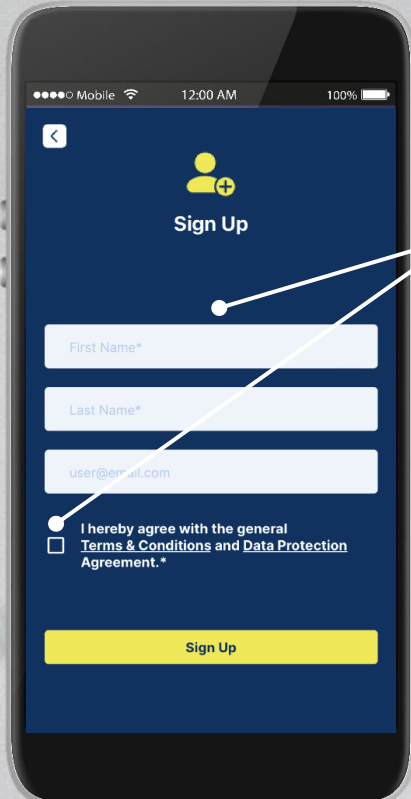
Click on the **three dots** in the right corner and **choose Start**. Afterwards enter the **access code** and **authorization tag** which were sent to you.





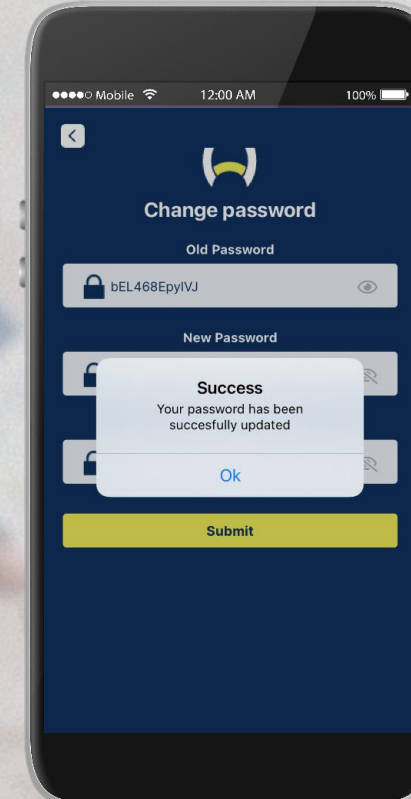
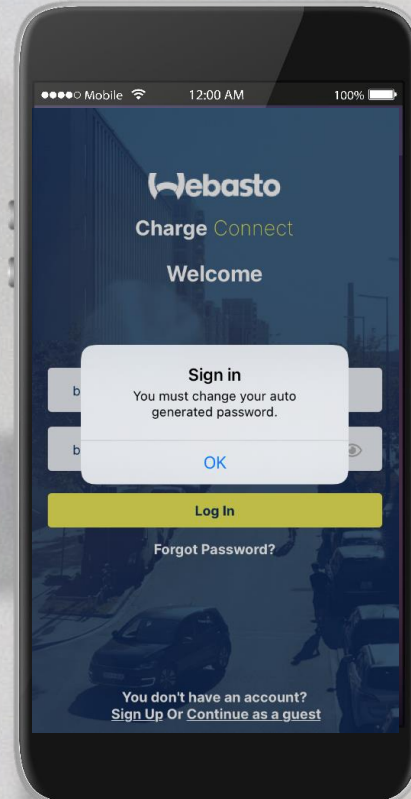
# WCC App Registration

## 4. Creating an Account



Enter **your data** and read the **terms & conditions** as well as the **data protection agreement**. Set the checkmark if you agree to these.

Open the **confirmation email** with an automatically generated password. Then **enter a new password** and use it to log in to the app.





# Overview and navigation of the App





# Overview and navigation of the App

## 1. Dashboard

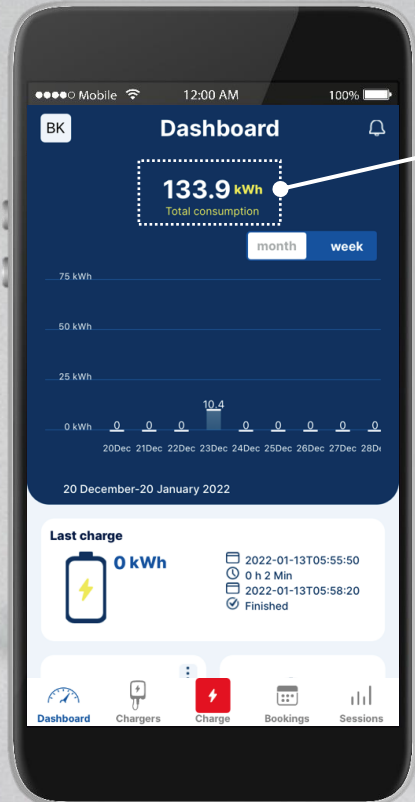


- Keep track of the **energy you have charged**.
- See recent **notifications**.
- Scan the QR code of your wallbox and **start charging**.
- Add **Authorization Tags** and manage them.
- **Export your recent charging data** and send it to your email account.
- **Create a group** with up to ten charging stations to manage the usage of your chargers.



# Overview and navigation of the App

## 2. Total Consumption



- Keep track of the **energy you have charged**.
- See recent **notifications**.
- Scan the QR code of your wallbox and **start charging**.
- Add **Authorization Tags** and manage them.
- **Export your recent charging data** and send it to your email account.
- **Create a group** with up to ten charging stations to manage the usage of your chargers.



# Overview and navigation of the App

## 3. Notifications

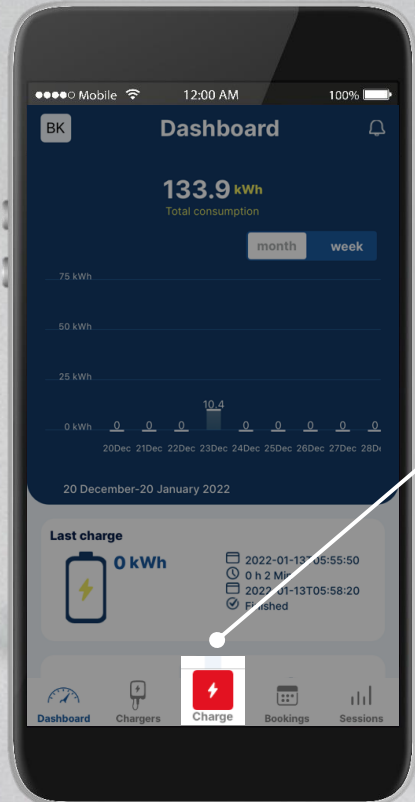


- Keep track of the energy you have charged.
- See recent **notifications**.
- Scan the QR code of your wallbox and **start charging**.
- Add **Authorization Tags** and manage them.
- **Export your recent charging data** and send it to your email account.
- **Create a group** with up to ten charging stations to manage the usage of your chargers.



# Overview and navigation of the App

## 4. Charge

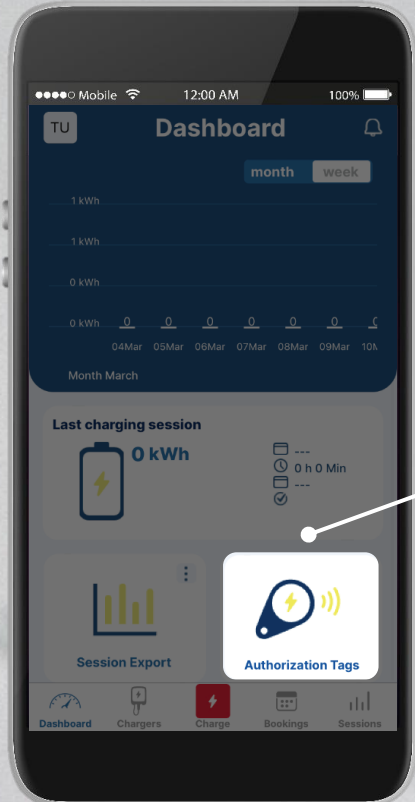


- Keep track of the energy you have charged.
- See recent notifications.
- Scan the QR code of your wallbox and **start charging**.
- Add **Authorization Tags** and manage them.
- **Export your recent charging data** and send it to your email account.
- **Create a group** with up to ten charging stations to manage the usage of your chargers.



# Overview and navigation of the App

## 5. Authorizations Tags

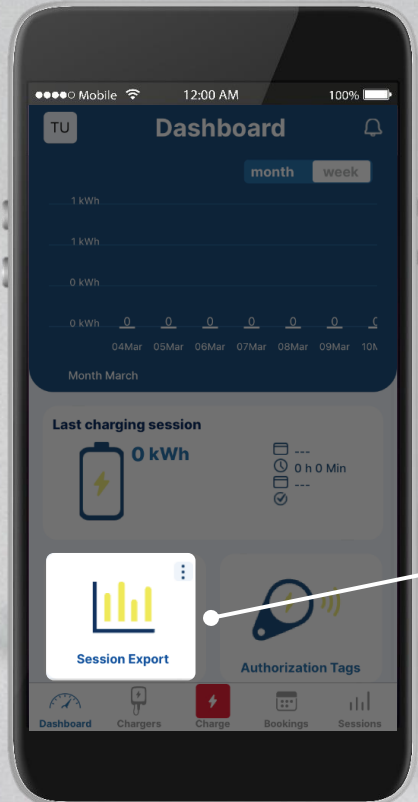


- Keep track of the energy you have charged.
- See recent notifications.
- Scan the QR code of your wallbox and start charging.
- Add **Authorization Tags** and manage them.
- Export your recent charging data and send it to your email account.
- Create a group with up to ten charging stations to manage the usage of your chargers.



# Overview and navigation of the App

## 6. Session Export

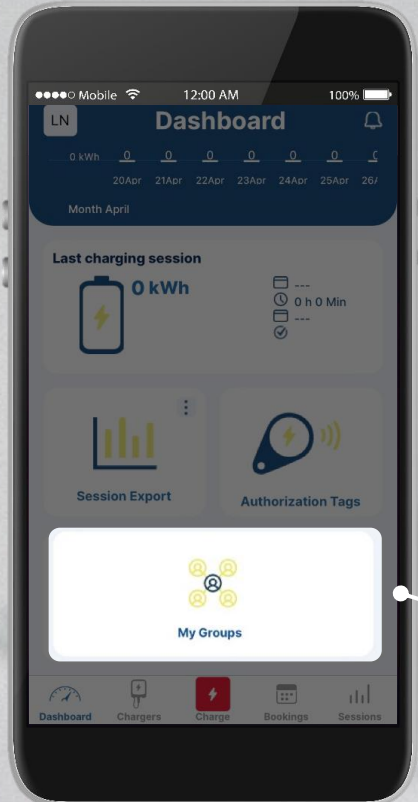


- Keep track of the energy you have charged.
- See recent notifications.
- Scan the QR code of your wallbox and start charging.
- Add Authorization Tags and manage them.
- **Export your recent charging data** and send it to your email account.
- **Create a group** with up to ten charging stations to manage the usage of your chargers.



# Overview and navigation of the App

## 7. MyGroups



- Keep track of the energy you have charged.
- See recent notifications.
- Scan the QR code of your wallbox and start charging.
- Add Authorization Tags and manage them.
- Export your recent charging data and send it to your email account.
- **Create a group** with up to ten charging stations to manage the usage of your chargers.



# Adding a charging station



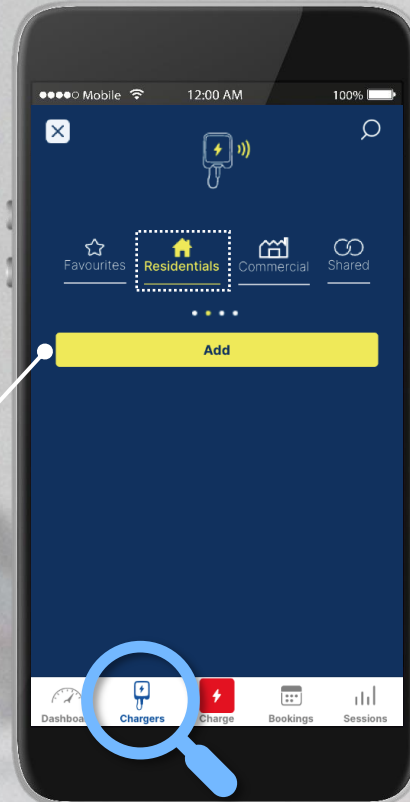


# Adding a Charging Station

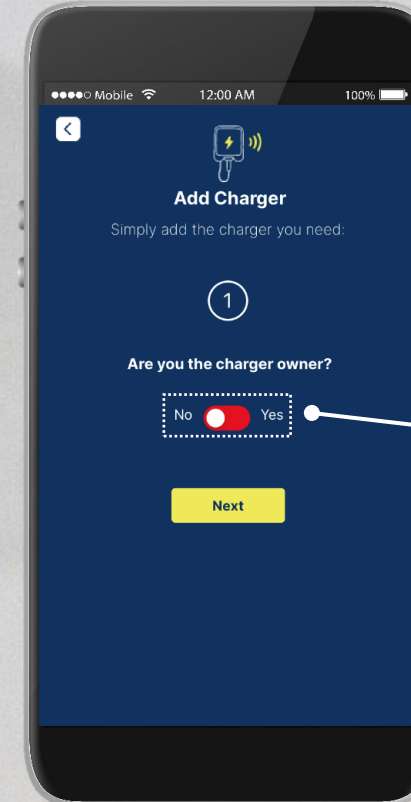
## 1. Open the chargers menu



You can add your charger by choosing **Chargers** in the main menu below. Navigating to **Residentials** and click on **Add**.

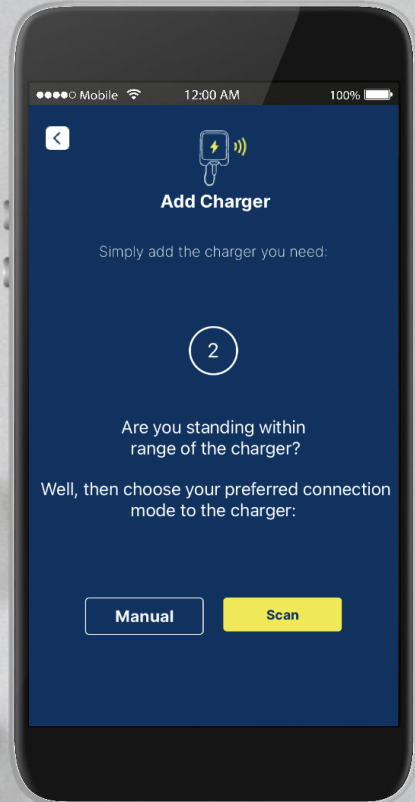


Add your charging station by selecting **Yes**. If you do not have your own charging station, select **No** and continue as a user in the main menu.



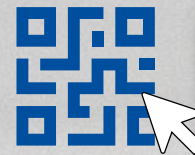
# Adding a Charging Station

## 2. Choose between QR code and credentials



Do you want to add your charging station via **QR code** or by typing in the necessary **credentials**?

**Choose your preferred method.**



... via QR code  
(Scan)

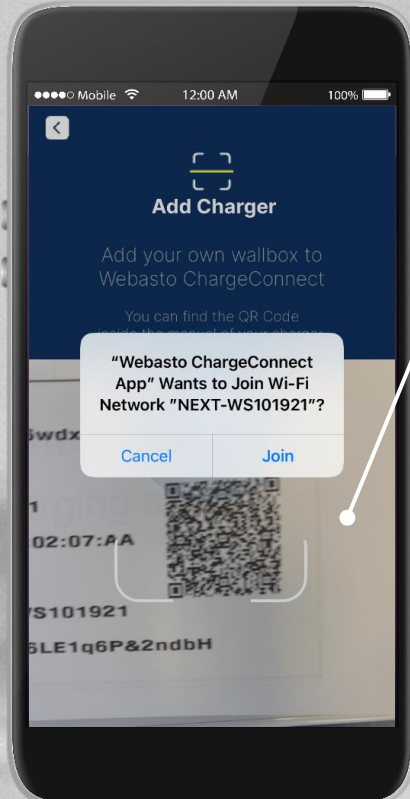
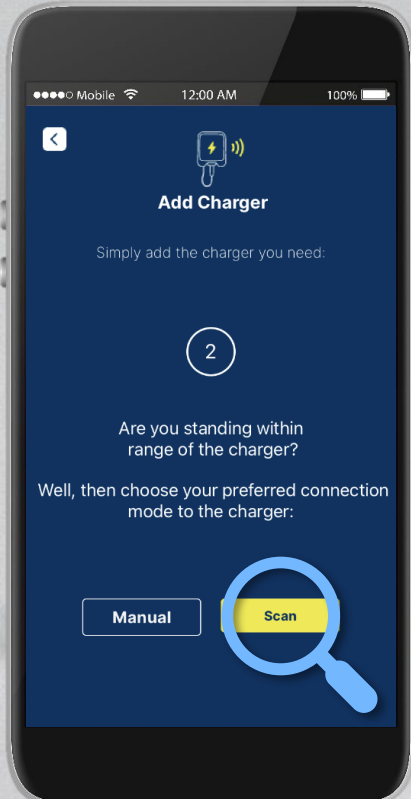


... via credentials  
(Manual)



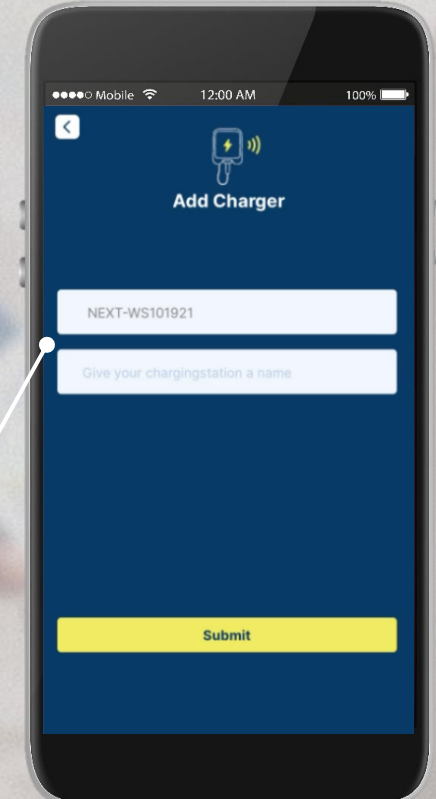
# Adding a Charging Station

## 3. via QR Code Scan



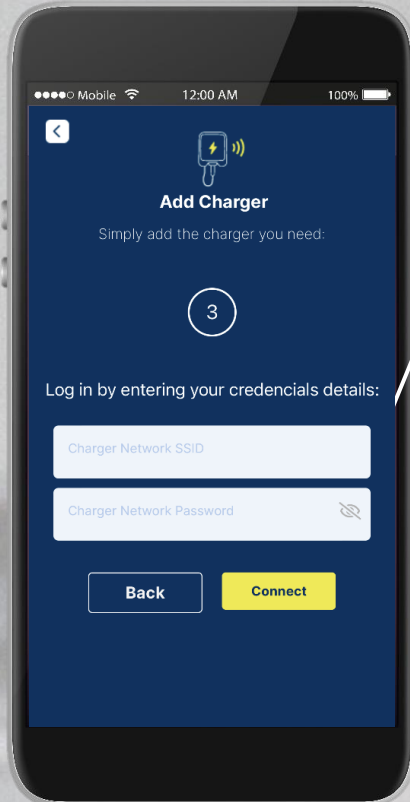
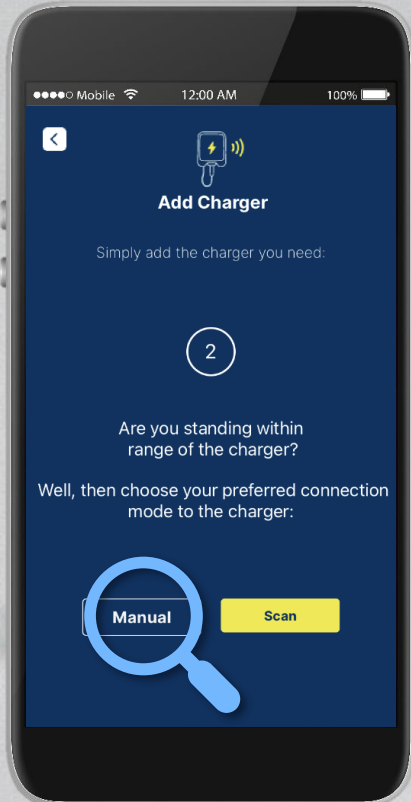
Add your wallbox by **scanning the QR code** on the **first page of your manual**.

Enter an **individual name** for your charging station.



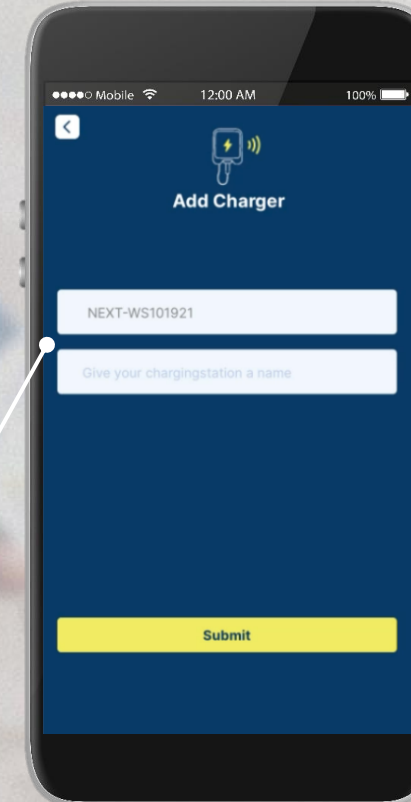
# Adding a Charging Station

## 4. via Credentials



Add your wallbox by entering the **credentials** printed on the **first page of your manual**.

Enter an **individual name** for your charging station.





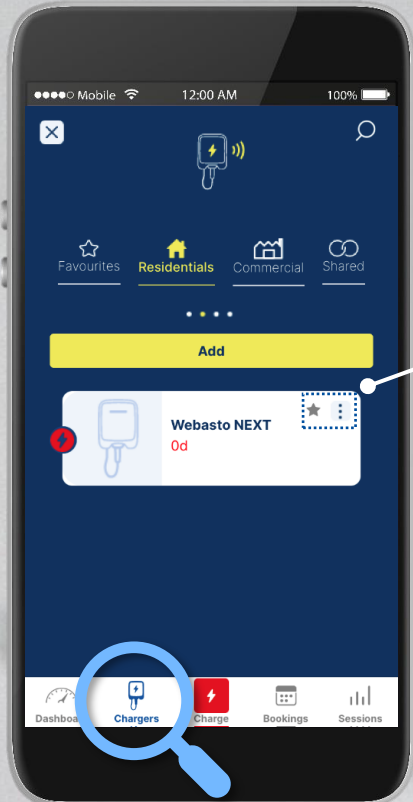
# Manage the charging stations





# Manage the charging stations

## 1. Residential chargers



Now you can see your added charging station in **Chargers** menu under the **Residential** tab.

By clicking on the **star symbol** in the right corner, it is possible to make a charger your **favourite**.

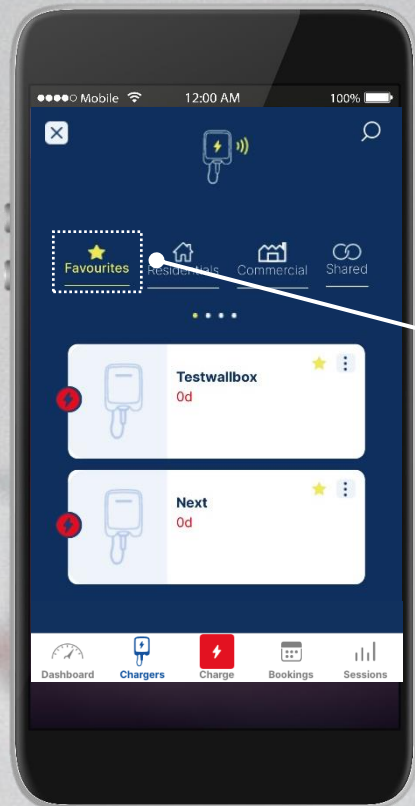
By clicking on the **three dots** you get several options to **operate your charger**:

- share your charging station
- see all users of the charging station
- restart the charging station
- delete the charging station from your group
- remote start / stop of charging sessions



# Manage the charging stations

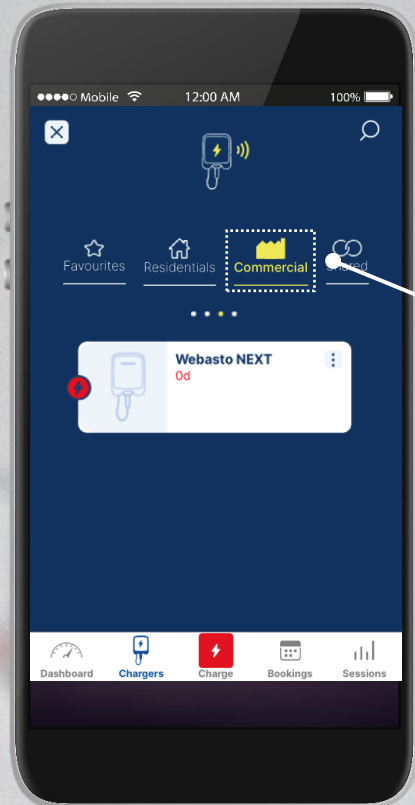
## 2. Favorites chargers



If you have added chargers **to your favorites** by clicking on the star symbol, here you can see the charging stations which are your favorites.

# Manage the charging stations

## 3. Commercial chargers

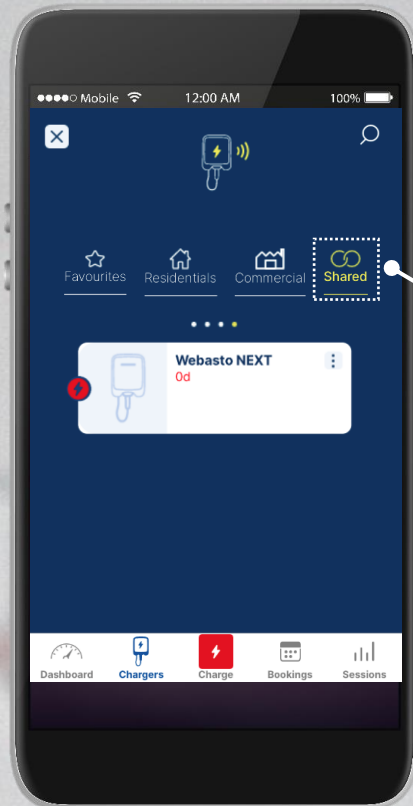


If you are a **commercial end user**, here you can see the charging stations which are shared with you by an organization or group.



# Manage the charging stations

## 4. Shared chargers



See all **charging stations which other users shared** with you. Here you can also start the charging process remotely by clicking on the three dots in the right corner.

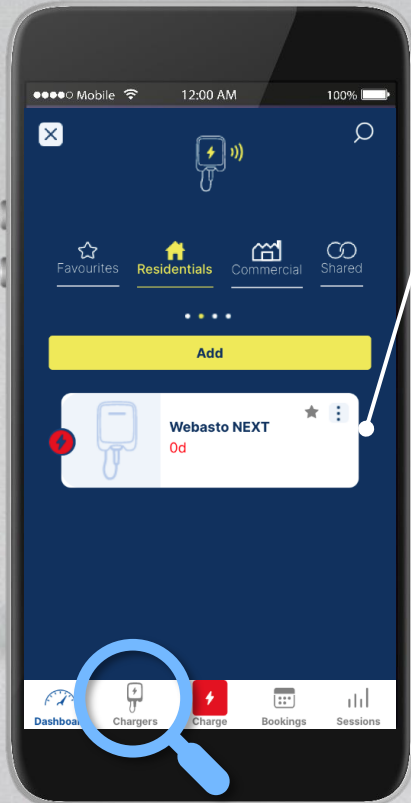


# Firmware Update & Charger Settings



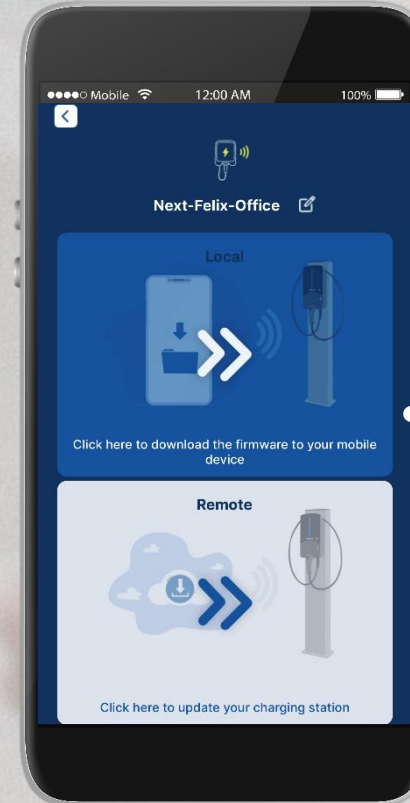
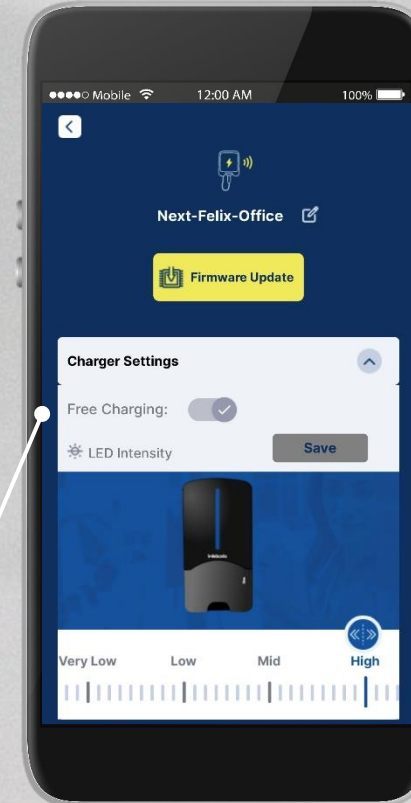


# Firmware Update & Charger Settings



Select your **charging station** to open the charger settings.

Change the **name of the charger**, change **Free Charging** from on to off, change the **LED brightness** or perform a **firmware update** for the charging station.



Decide between **Local** or **Remote** firmware update.



# Group management





# Group management

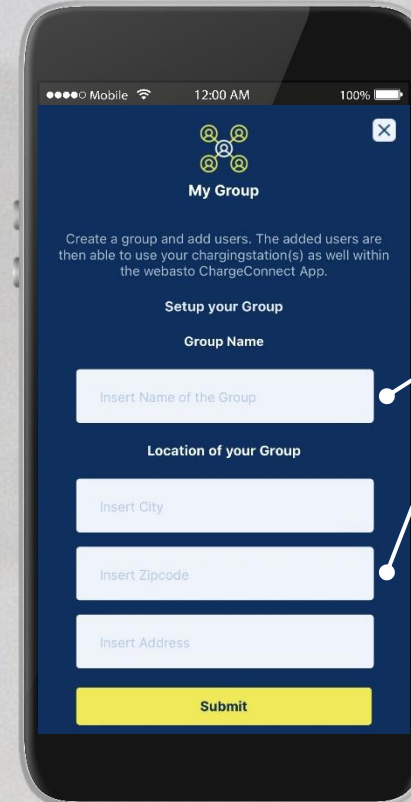
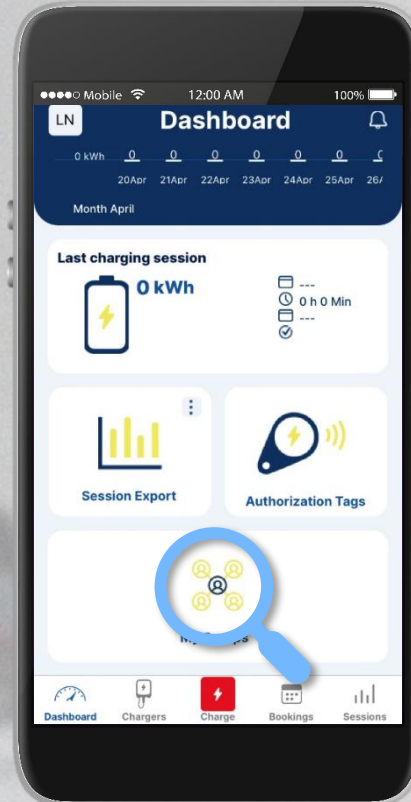
## 1. Create your Group



Create a **group with multiple users** and up to ten chargers.



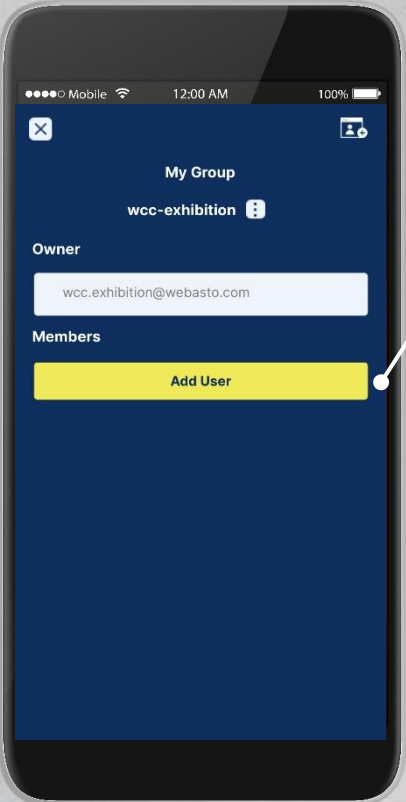
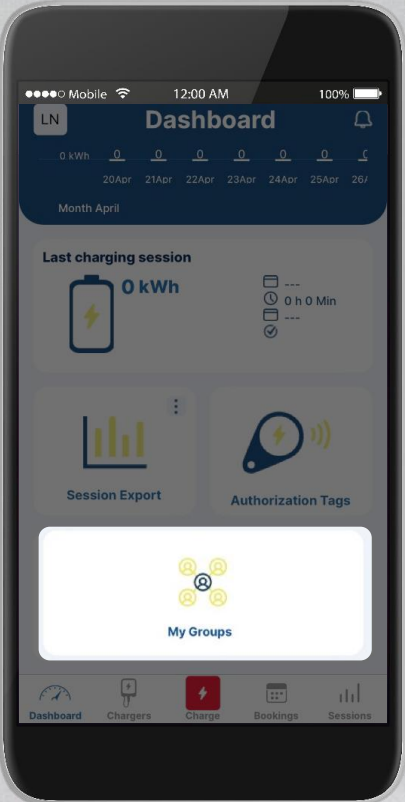
*Chargers can only be added by the group admin.*



Create the group by typing in the **group name** and the **location**.

# Group management

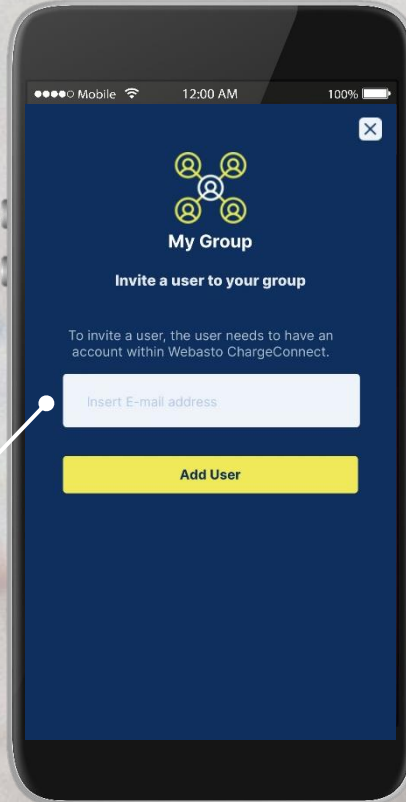
## 2. Invite a user to your group



Invite users to your group by clicking on **Add User**.

Add **their email-address** and they will receive an invitation.

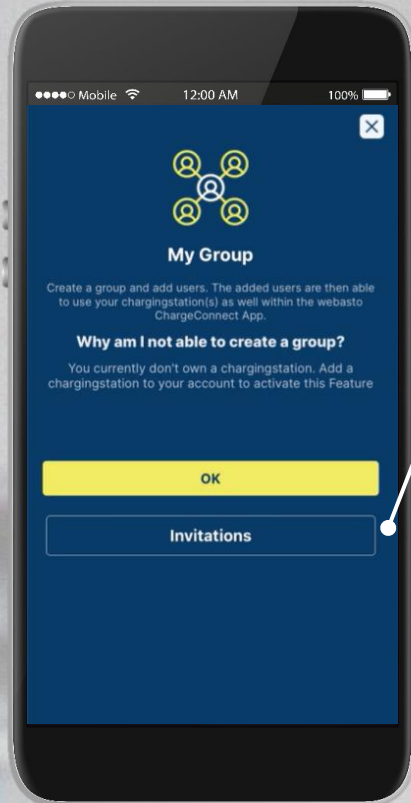
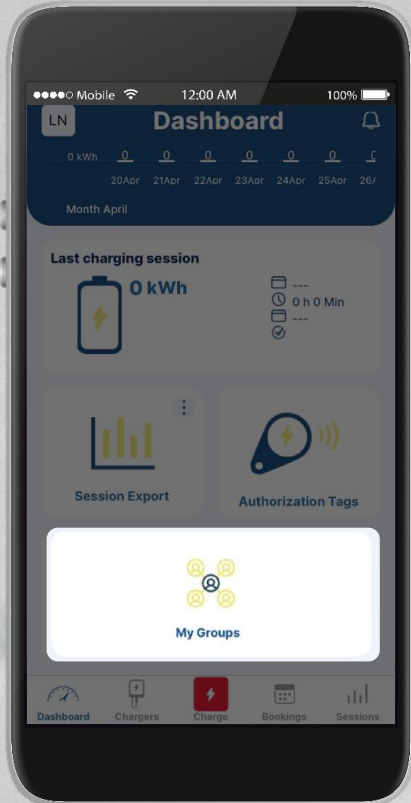
The user to be invited must have a WCC account.





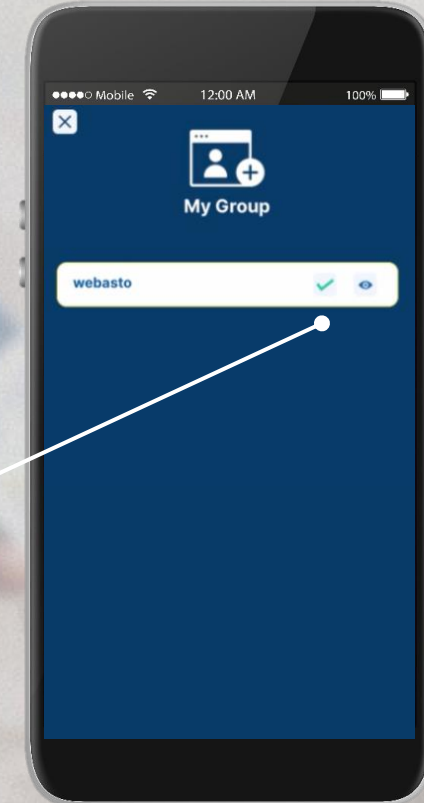
# Group management

## 2. Invite a user to your group



To accept a group invitation, click on **Invitations**.

All **pending invitations** are displayed. Now only the green tick must be pressed for confirmation.





# Starting the Charging Process

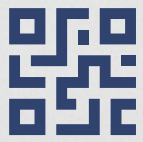


STA W 3332



# Starting the Charging Process

## 1. Several options

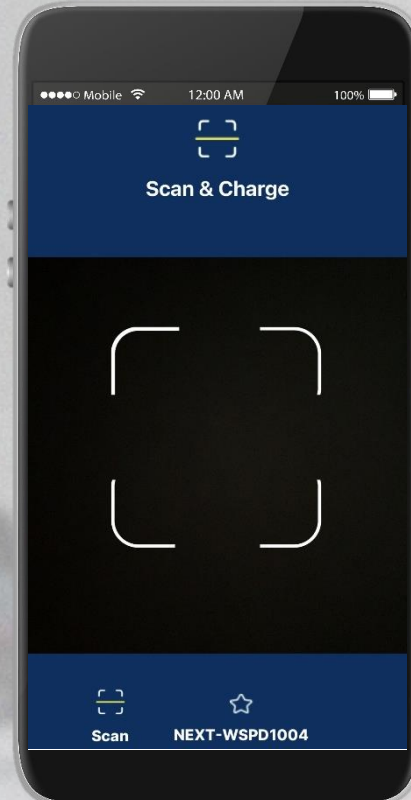


Start the charging process by **Scan & Charge**.

**Scan the QR Code** to start the charging session.

### Suitable for

- ✓ Using several chargers (each charger has an individual QR-Code)
- ✓ Must be done on site
- ✓ Internet connection necessary



Start the charging process by **Remote Start**.

**Click Start** to start the charging process.

### Suitable for

- ✓ Using one charger
- ✓ Known charge point ID
- ✓ Can be done remotely
- ✓ Internet connection necessary

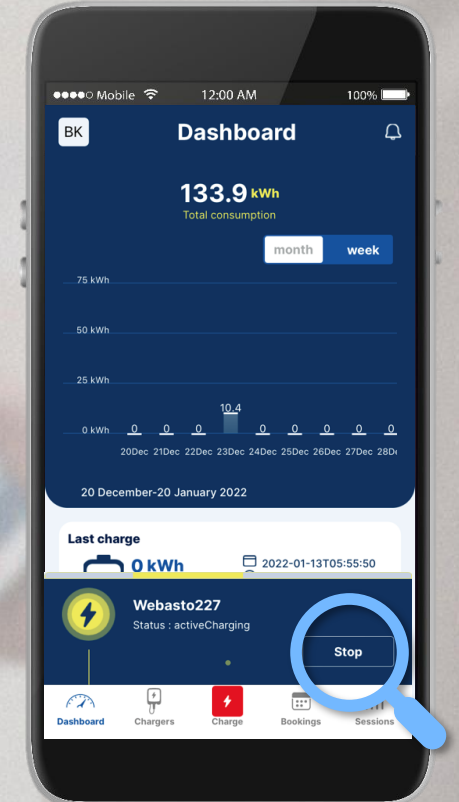
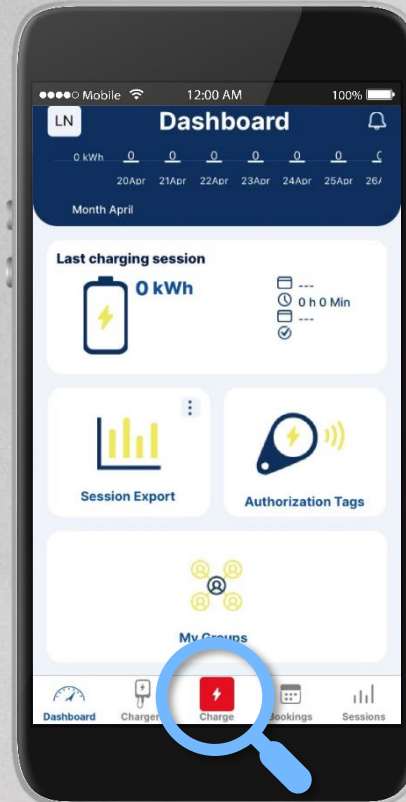
# Starting the Charging Process

## 2. Scan & Charge

Click **Charge**, **Scan** and hold the camera over the QR code to start the charging process from your phone.

You will then see the **current charging process** on the Dashboard.

It is possible to **stop the charging** in the dashboard by pressing Stop.





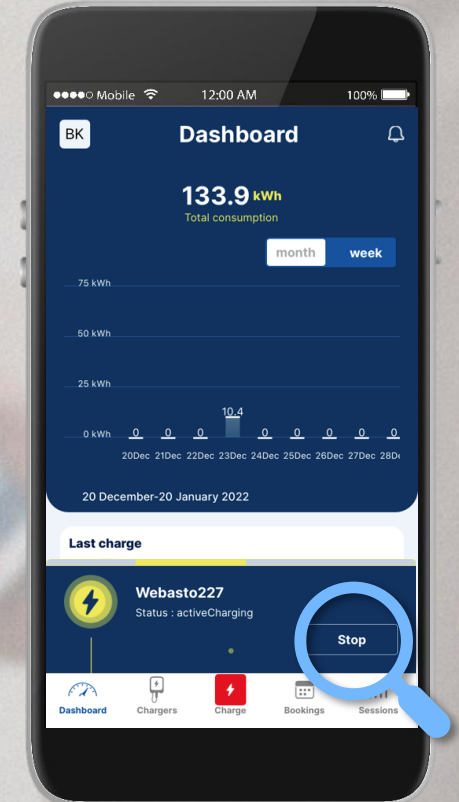
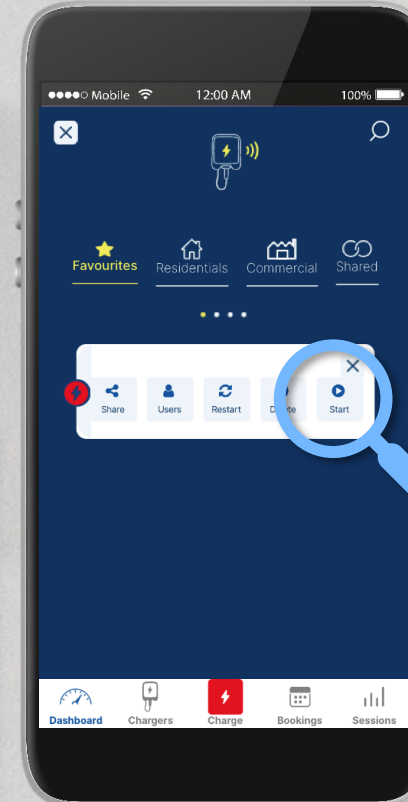
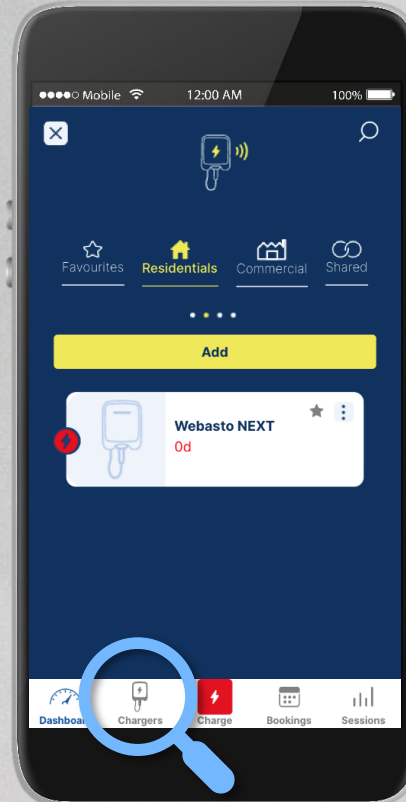
# Starting the Charging Process

## 3. Remote Start

Open your **Chargers** and select your charging station. Press the three dots symbol and start the charging process with **Start**.

You will then see the current charging process on the dashboard.

It is possible to **stop the charging** by pressing Stop either on the dashboard or in the previous menu bar.





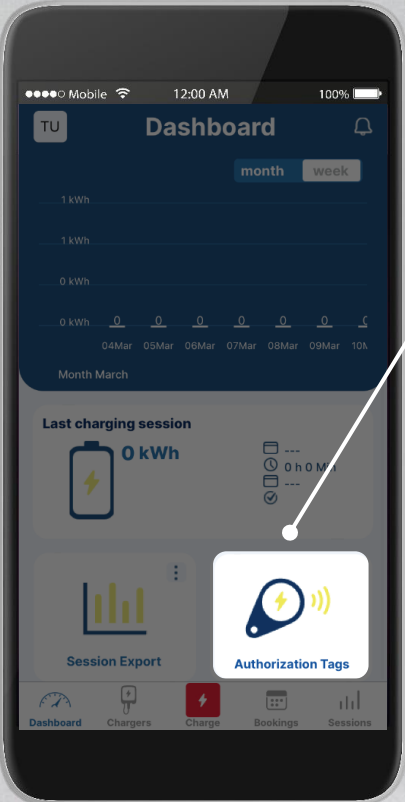
# Adding Authorization Tags



STA W 3332

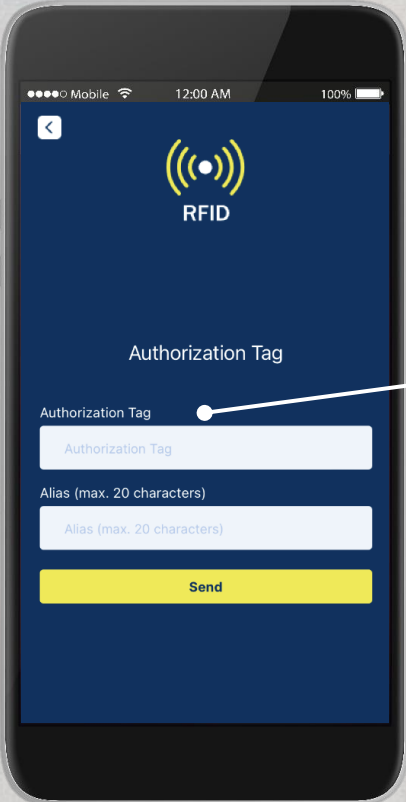
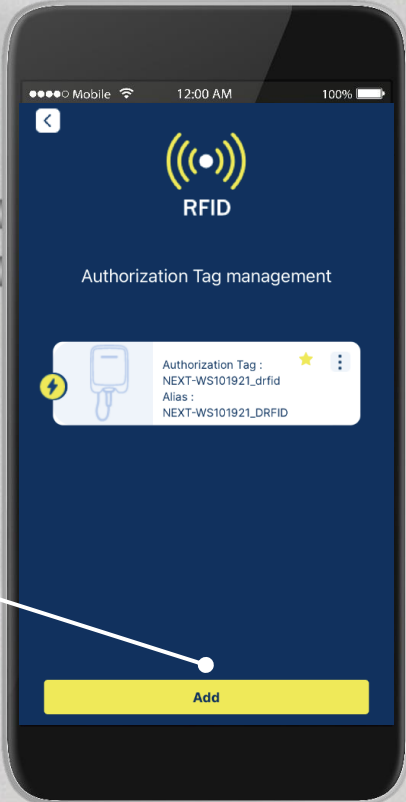


# Adding Authorization Tags



Here you can see which **Authorization Tags are enabled** for charging at your wallbox.

Click here to **add new Authorization Tags.**



Enter the **new Authorization Tags** and assign an alias.

Now you can use them to charge at your charging station as usual.

# Charging Session Costs

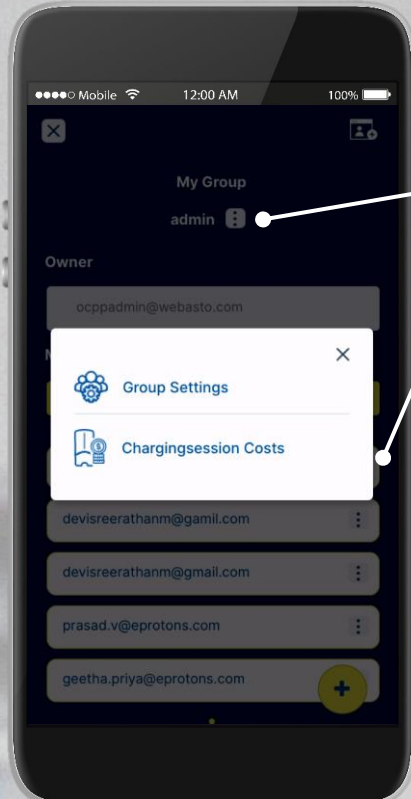
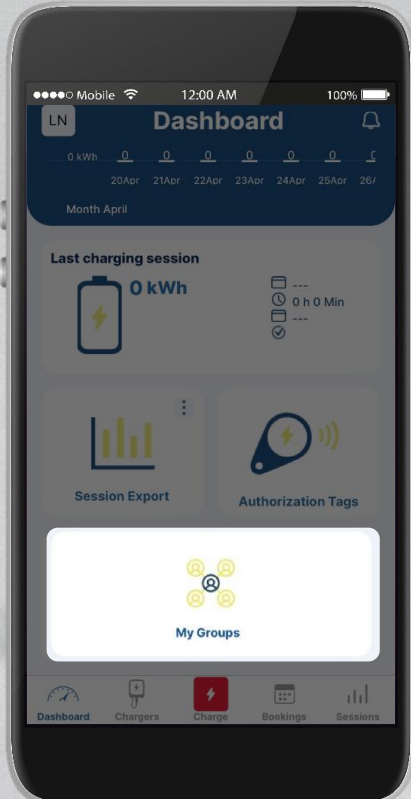


STA W 3332



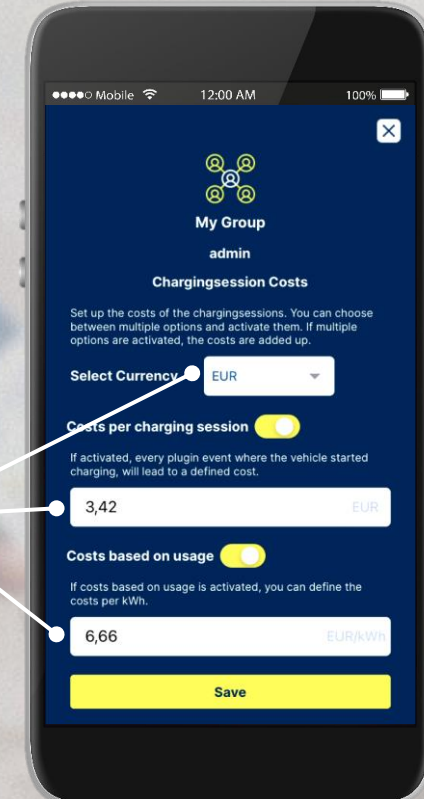
# Charging Session Costs

## 1. Define charging costs



Click on the **3 Dots Icon** and select the option **Charging Session Costs**

Select the **Currency**, define single **Costs per charging session** and define the **Costs per kWh**.



# Charging Session Costs

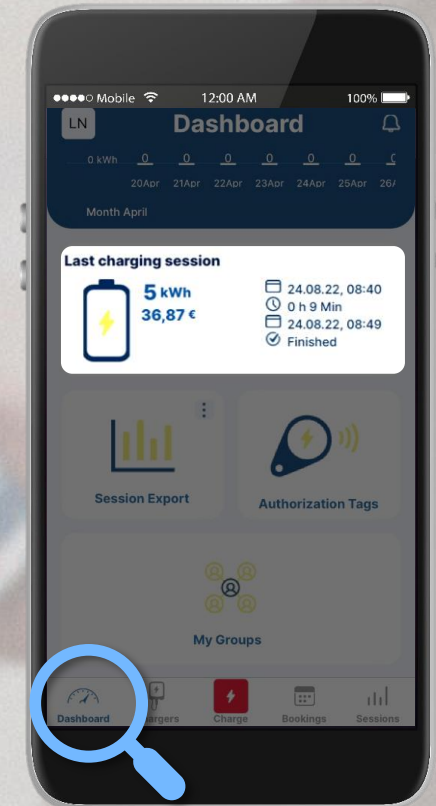
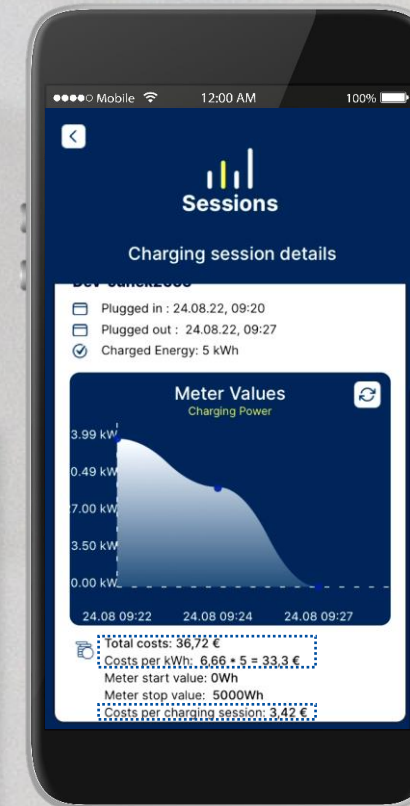
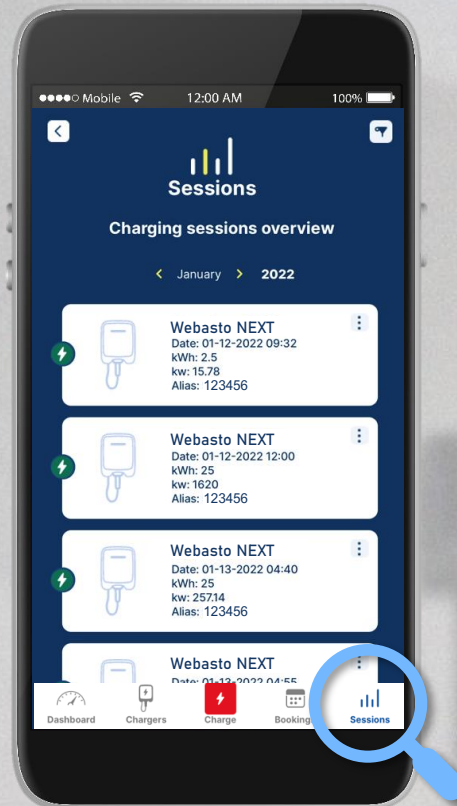
## 2. Overview of charging costs



By clicking on one charging session, you can open the details and see for each charging session:

- **Total costs**
- **Costs per kWh**
- **Cost per charging session**

You can also see the **total costs of your last charging session** on the dashboard.





# Overview of previous charging sessions





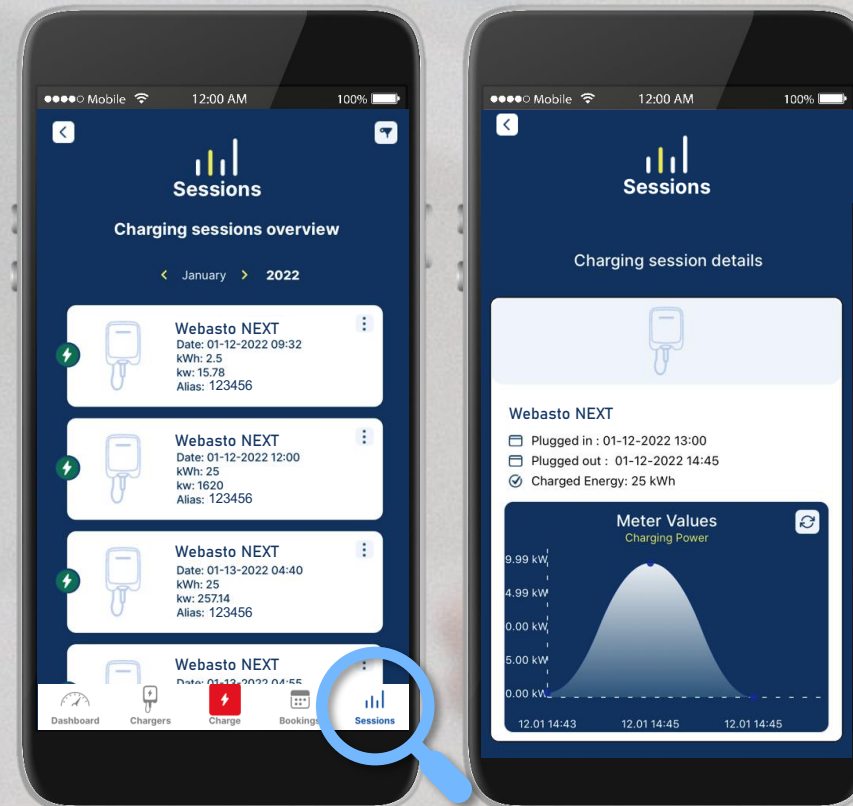
# Overview of previous charging sessions

## 1. General overview inside the App



See **your charging sessions** and the energy that was charged.

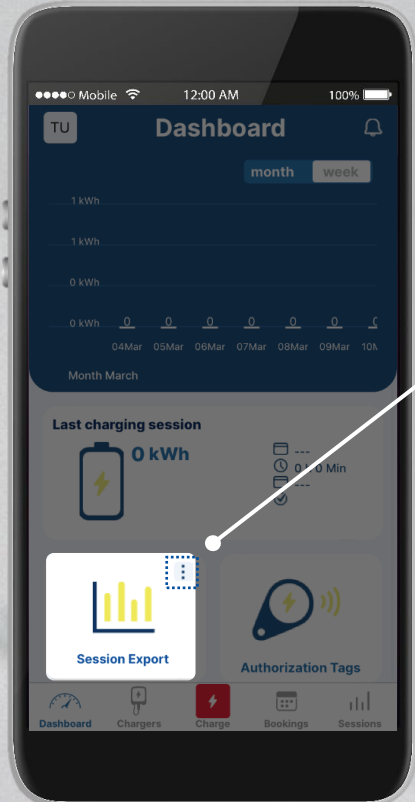
By clicking on one charging session, you can **open the details** and see the meter values.





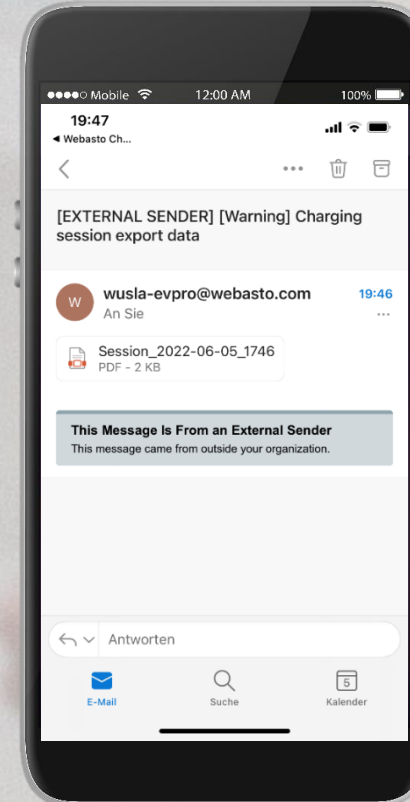
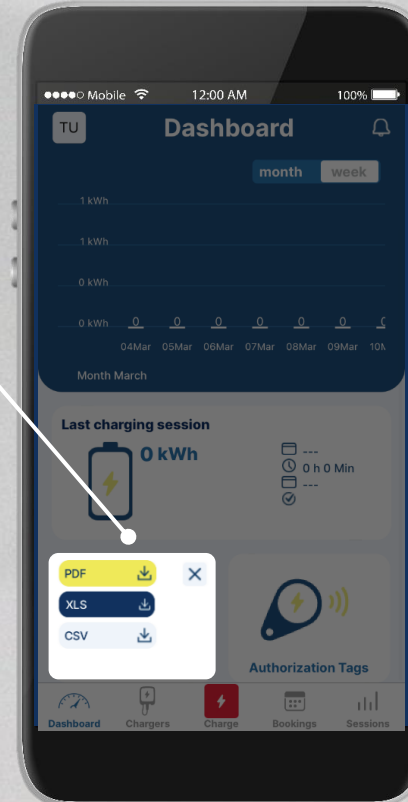
# Overview of previous charging sessions

## 2. Generate an export file as PDF/XLS/CSV



By clicking on the three points symbol within the “Session Export” tab you get the possibility to receive your charging data as:

- ✓ PDF-file
- ✓ XLS-file
- ✓ CSV-file



The file will be sent to the **user's email-address.**

# Logbook





# Logbook

## Requirement

Multiple chargers must be managed in one group or organization.



Group or organization **admin can activate or deactivate** the logbook function for each charging station in the **Webasto ChargeConnect web portal**. For that open ChargePoints menu and click on the relevant charging station. Now the feature can be activated or deactivated

If Logbook is activated:  
Insert your **mileage & vehicle inventory number (VIN)** to be allowed to continue charging.

